FINANCIAL STATEMENTS and SUPPLEMENTARY INFORMATION with INDEPENDENT AUDITOR'S REPORT YEAR ENDED JUNE 30, 2011

# **TABLE OF CONTENTS**

<u>P</u> :	'age
NDEPENDENT AUDITOR'S REPORT	1
SUMMARY OF CASH RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH	2
SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET	4
STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET: General Fund	9 .10 .11 .12 .13 .14 .15
STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL: All Non-Budgeted Special Revenue Funds	.18
STATEMENT OF CASH RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH: District Activity Funds	.19
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS - ACTUAL: Agency Funds	.20
NOTES TO FINANCIAL STATEMENTS	21

# Kennedy $\textit{McKee} \; \textit{Company LLP} \; \text{Certified Public Accountants}$

1100 W. Frontview P. O. Box 1477 Dodge City, Kansas 67801 Tel. (620) 227-3135 Fax (620) 227-2308 JAMES W. KENNEDY, CPA JAMES R. SHIRLEY, CPA LU ANN WETMORE, CPA ROBERT C. NEIDHART, CPA

#### INDEPENDENT AUDITOR'S REPORT

Board of Education Unified School District No. 219 Minneola, Kansas

We have audited the accompanying financial statements of Unified School District No. 219, as of and for the year ended June 30, 2011, which collectively comprise the basic financial statements of the District, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit Guide*. Those standards and guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note A, Unified School District No. 219 has prepared these financial statements using the accounting practices prescribed by the State of Kansas which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, is presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Unified School District No. 219 as of June 30, 2011, or the changes in its financial position for the year then ended. Further, United School District No. 219 has not presented a management's discussion and analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of each fund of the Unified School District No. 219, as of June 30, 2011, and their respective cash receipts and disbursements, and budgetary results for the year then ended, on the basis of accounting described in Note A.

Kennedy McKee & Company LLP

# SUMMARY OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH

Year ended June 30, 2011

<u>Fund</u>	une	Beginning encumbered sh balance (deficit)	ca	ior year anceled mbrances
General funds:				
General	\$	(156,639)	\$	-
Supplemental general	·	5,380	·	-
Special revenue funds:		,		
Capital outlay		284,015		-
Driver training		13,983		-
At-risk		-		-
Food service		89,378		-
Professional development		8,522		-
Special education		242,819		-
Vocational education		, -		-
KPERS contribution		-		-
Recreation		10,497		-
Non-budgeted special revenue funds:		,		
Textbook and student materials revolving		17,762		3,600
Contingency reserve		188,223		-
Gifts and grants		7,461		-
Rural education achievement program		, -		-
Title II teacher quality		-		-
Title II part D education technology		_		_
Title I		_		_
District activity funds		13,332		_
Debt service fund:		-,		
Bond and interest		257,991		_
			-	
		982,724		3,600
Component unit:		, -		-,,-
Minneola Recreation Commission		39,110		_
		1		
Total - excluding agency funds	\$	1,021,834	\$	3,600
		,,		-,3

Cash receipts	Expenditures	Ending unencumbered cash balance (deficit)	Add outstanding encumbrances and accounts payable	Ending cash balance (deficit)
\$ 2,085,223 605,560	\$ 2,071,649 577,399	\$ (143,065) 33,541	\$ 27,056	\$ (116,009) 33,541
112,859 8,940 163,779 261,418 19,454 307,721 394	37,264 3,431 163,779 244,388 5,739 313,183 394	359,610 19,492 - 106,408 22,237 237,357	31,770 - - 5,628 360 -	391,380 19,492 - 112,036 22,597 237,357
100,279 22,676	100,279 23,700	9,473	-	9,473
20,737 18,942 3,000 29,207 9,347 142 42,024 28,116	9,747 - 3,615 29,207 9,347 142 42,024 25,360	32,352 207,165 6,846 - - - - 16,088	- - 19,814 - -	32,352 207,165 6,846 19,814 - - - 16,088
303,066	300,961	260,096	_	260,096
4,142,884	3,961,608	1,167,600	84,628	1,252,228
30,772	29,789	40,093		40,093
\$ 4,173,656	\$ 3,991,397	\$ 1,207,693	\$ 84,628	\$ 1,292,321

# SUMMARY OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH (CONTINUED)

Year ended June 30, 2011

	Ca	Ending ash balance
Composition of cash: U.S.D. No. 219 accounts: Checking account - Centera Bank High school checking account - Centera Bank Money market account - Centera Bank High school money market account - Centera Bank Petty cash - Centera Bank Total component unit	\$	(279,944) 1,148 1,524,029 31,219 700 40,093
Total cash		1,317,245
Less: Agency funds		(24,924)
Total - excluding agency funds	\$	1,292,321

### SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET

Year ended June 30, 2011

		Adjustment to comply with legal	Total budget	Expenditures chargeable	Variance
	Certified	maximum	for	to current	favorable
Fund	budget	budget	comparison	year	(unfavorable)
			<u> </u>		
General funds:					
General fund	\$ 2,156,049	\$ (84,400)	\$ 2,071,649	\$ 2,071,649	\$ -
Supplemental					
general	577,400	-	577,400	577,399	1
Special revenue funds:					
Capital outlay	311,780	-	311,780	37,264	274,516
Driver training	13,050	-	13,050	3,431	9,619
At-risk	165,000	-	165,000	163,779	1,221
Food service	375,698	-	375,698	244,388	131,310
Professional					
development	10,522	-	10,522	5,739	4,783
Special education	593,549	-	593,549	313,183	280,366
Vocational					
education	4,000	-	4,000	394	3,606
KPERS contribution	131,278	-	131,278	100,279	30,999
Recreation	23,700	-	23,700	23,700	-
Debt service fund:					
Bond and interest	301,461		301,461	300,961	500
	4,663,487	(84,400)	4,579,087	3,842,166	736,921
Component unit:		, ,			
Minneola Recreation					
Commission	72,860	-	72,860	29,789	43,071
			, -	,	
	\$ 4,736,347	\$ (84,400)	\$ 4,651,947	\$ 3,871,955	\$ 779,992
	+ -,,	, (5.,.50)	, .,,.	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	+,

# **GENERAL FUND**

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,							
			2011					
				Variance favorable				
	2010	Actual	Budget	(unfavorable)				
Cash receipts:								
Taxes and shared revenue:								
Ad valorem property:								
Tax in process	\$ 7,273	\$ 5,444	\$ 3,398	\$ 2,046				
Current tax	407,561	409,440	392,915	16,525				
Delinquent tax	5,669	1,902	4,195	(2,293)				
Federal aid:								
ARRA stabilization	102,989	38,778	38,778	-				
Education jobs	-	67,901	-	67,901				
State sources:								
State aid - general	1,396,574	1,385,319	1,471,763	(86,444)				
State aid - special education	260,572	175,292	245,000	(69,708)				
Mineral production tax	874	1,147		1,147				
Total cash receipts	2,181,512	2,085,223	\$ 2,156,049	\$ (70,826)				
Expenditures and transfers subject								
to legal maximum budget:								
Instruction	780,655	831,799	\$ 801,279	\$ (30,520)				
Student support services	62,757	56,505	66,660	10,155				
Instructional support services	51,840	55,341	52,750	(2,591)				
General administration	127,161	135,399	138,600	3,201				
School administration	197,716	211,654	210,300	(1,354)				
Operations and maintenance	282,311	265,394	283,000	17,606				
Student transportation services	105,072	101,925	144,100	42,175				
Other supplemental services	51,882	45,939	45,360	(579)				
Operating transfers	466,164	367,693	414,000	46,307				
Adjustment to comply with								
legal maximum budget			(84,400)	(84,400)				
Total expenditures and								
transfers subject to								
legal maximum budget	2,125,558	2,071,649	\$ 2,071,649	\$ -				
Receipts over (under) expenditures Unencumbered cash (deficit), beginning	55,954	13,574						
of year	(212,691)	(156,639)						
Prior year canceled encumbrances	98							
Unencumbered cash (deficit), end of year	\$ (156,639)	\$ (143,065)						

### SUPPLEMENTAL GENERAL FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,								
	2010		2010 Actua		ual Budget		fa	ariance avorable favorable)	
Cash receipts:									
Taxes and shared revenue:									
Ad valorem property:	•	0.404			•		•		
Tax in process	\$	8,481	\$	7,297	\$	6,227	\$	1,070	
Current tax		465,584		467,701		451,173		16,528	
Delinquent tax		7,517		2,209		4,817		(2,608)	
Motor vehicle tax		19,533		20,168		20,576		(408)	
Federal aid:		00 007							
ARRA stabilization		39,237		-		-		-	
State sources:		110 100		100 105		00.004		05 101	
State aid - supplemental general		112,402		108,185		83,081		25,104	
Total cash receipts		652,754		605,560	\$	565,874	\$	39,686	
Expenditures and transfers subject									
to legal maximum budget:									
Instruction		512,362		323,650	\$	353,400	\$	29,750	
Operations and maintenance		1,795		-		-		-	
Operating transfers		126,143		253,749		224,000		(29,749)	
Total expenditures and									
transfers subject to									
legal maximum budget		640,300		577,399	\$	577,400	\$	1	
Receipts over (under) expenditures		12,454		28,161					
Unencumbered cash (deficit), beginning									
of year		(7,074)		5,380					
Unencumbered cash, end of year	\$	5,380	\$	33,541					

### **CAPITAL OUTLAY FUND**

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,								
	2010		2010 Actual		Budget		Variance favorable (unfavorable		
Cash receipts: Taxes and shared revenue: Ad valorem property:									
Tax in process Current tax Delinquent tax Motor vehicle tax Interest Other	\$	1,696 84,664 1,515 3,907 7,380	\$	1,327 85,016 427 3,937 6,818 15,334	\$	1,111 81,996 876 3,740 -	\$	216 3,020 (449) 197 6,818 15,334	
Total cash receipts		99,162		112,859	\$	87,723	\$	25,136	
Expenditures: Instruction equipment General administration equipment Operations and maintenance Student transportation services New building acquisition and contractor Repairs and remodeling Other  Total expenditures		21,449 395 39,695 3,209 14,301 		5,494 - 31,770 - - - - - 37,264	\$	200,000 400 - - 4,000 - 107,380 311,780	\$	194,506 400 (31,770) - 4,000 - 107,380 274,516	
Receipts over (under) expenditures Unencumbered cash, beginning of year		20,113 263,902		75,595 284,015					
Unencumbered cash, end of year	\$	284,015	\$	359,610					

### **DRIVER TRAINING FUND**

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,									
	2011									
	2010		2010 Actual			Budget	fav	ariance vorable avorable)		
Cash receipts: State aid Transfer from supplemental	\$	1,050	\$	888	\$	1,400	\$	(512)		
general fund Other		- 240		8,000 52		2,000		6,000 52		
Total cash receipts		1,290		8,940	\$	3,400	\$	5,540		
Expenditures: Instruction Vehicle operations and		4,581		2,056	\$	11,550	\$	9,494		
maintenance		421		1,375		1,500		125		
Total expenditures		5,002		3,431	\$	13,050	\$	9,619		
Receipts over (under) expenditures Unencumbered cash, beginning		(3,712)		5,509						
of year		17,695		13,983						
Unencumbered cash, end of year	\$	13,983	\$	19,492						

### AT-RISK FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,									
			2011							
	2010	Actual	Budget	Variance favorable (unfavorable)						
Cash receipts: Transfer from general fund	\$ 148,269	\$ 163,779	\$ 165,000	\$ (1,221)						
Expenditures: Instruction	148,269	163,779	\$ 165,000	\$ 1,221						
Receipts over (under) expenditures Unencumbered cash, beginning of year		- 								
Unencumbered cash, end of year	\$ -	\$ -								

### FOOD SERVICE FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,								
	2010		2010 Actual		Budget		fa	ariance vorable favorable)	
Cash receipts:									
Charges for services	\$	77,407	\$	78,581	\$	99,116	\$	(20,535)	
State aid	·	1,787	·	1,779		1,499		280	
Federal aid		75,256		79,072		65,704		13,368	
Transfer from supplemental									
general fund		80,000		100,000		120,000		(20,000)	
Other		1,499		1,986				1,986	
Total cash receipts		235,949		261,418	\$	286,319	\$	(24,901)	
Expenditures:									
Food service operations		253,676		244,388	\$	375,698	\$	131,310	
Receipts over (under) expenditures		(17,727)		17,030					
Unencumbered cash, beginning of year		107,105		89,378					
Unencumbered cash, end of year	\$	89,378	\$	106,408					

### PROFESSIONAL DEVELOPMENT FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,									
	201						2011			
	2010		Actual		Budget		fa	ariance vorable avorable)		
Cash receipts:										
State aid	\$	585	\$	-	\$	-	\$	-		
Transfer from general fund		-		5,454		-		5,454		
Transfer from supplemental										
general fund		5,000		14,000		2,000		12,000		
Total cash receipts		5,585		19,454	\$	2,000	\$	17,454		
Total cash receipts		3,303		13,434	Ψ	2,000	Ψ	17,434		
Expenditures:										
Instructional support services		5,101		4,929	\$	10,522	\$	5,593		
Other supplemental services		400		810		-		(810)		
		E E04		F 700	Φ.	10.500	Φ.	4.700		
		5,501		5,739	\$	10,522	\$	4,783		
Receipts over (under) expenditures		84		13,715						
Unencumbered cash, beginning		0.400		0.500						
of year		8,438		8,522						
Unencumbered cash, end of year	\$	8,522	\$	22,237						

### SPECIAL EDUCATION FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,								
			2011						
	2010	Actual	Budget	Variance favorable (unfavorable)					
Cash receipts:									
Transfer from general fund Transfer from supplemental	\$ 195,206	\$ 175,972	\$ 245,000	\$ (69,028)					
general fund	41,143	131,749	100,000	31,749					
Total cash receipts	236,349	307,721	\$ 345,000	\$ (37,279)					
Expenditures:									
Instruction	221,567	312,578	\$ 525,549	\$ 212,971					
Instructional support services	6,019	605	-	(605)					
Vehicle operating service	15,377	<del>-</del>	68,000	68,000					
Total expenditures	242,963	313,183	\$ 593,549	\$ 280,366					
Receipts over (under) expenditures Unencumbered cash, beginning	(6,614)	(5,462)							
of year	249,433	242,819							
Unencumbered cash, end of year	\$ 242,819	\$ 237,357							

### **VOCATIONAL EDUCATION FUND**

### STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

				Year ende	30, 2011		
	2010		A	ctual	Budget	Variance favorable (unfavorable)	
Cash receipts:							
Transfer from general fund	\$		\$	394	\$ 4,000	\$	(3,606)
Expenditures:							
Instruction		-		-	\$ 4,000	\$	4,000
Operations and maintenance				394	 	\$	(394)
Total expenditures				394	\$ 4,000	\$	3,606
Receipts over (under) expenditures		-		-			
Unencumbered cash, beginning of year							
Unencumbered cash, end of year	\$	-	\$	-			

# **KPERS CONTRIBUTION FUND**

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

				Year ende	ed Jun	e 30,			
	<u> </u>				2011				
	2010			Actual		Budget		ariance vorable favorable)	
Cash receipts:									
State aid	\$	118,268	\$	100,279	\$	131,278	\$	(30,999)	
Expenditures:									
Instruction		72,924		59,282	\$	80,329	\$	21,047	
Student support services		4,485		3,570		4,750		1,180	
Instructional support staff		3,228		3,150		4,900		1,750	
General administration		5,967		6,319		985		(5,334)	
School administration		13,515		12,844		14,056		1,212	
Operations and maintenance		8,056		6,555		9,755		3,200	
Student transportation services		828		-		803		803	
Other supplemental services		3,844		2,999		8,700		5,701	
Food service operation		5,421		5,560		7,000		1,440	
Total expenditures		118,268		100,279	\$	131,278	\$	30,999	
Receipts over (under) expenditures Unencumbered cash, beginning of year		-		-					
<b>,</b>			-						
Unencumbered cash, end of year	\$		\$						

### **RECREATION FUND**

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

			Year ende	d June	e 30,		
					2011		
	2010		Actual		Budget		riance orable vorable)
Cash receipts: Taxes and shared revenue: Ad valorem property:							
Tax in process Current tax Delinquent tax Motor vehicle tax	\$	424 21,166 378 977	\$ 332 21,253 107 984	\$	271 20,489 219 936	\$	61 764 (112) 48
Total cash receipts		22,945	22,676	\$	21,915	\$	761
Expenditures: Transfer to component unit		22,000	 23,700	\$	23,700	\$	
Receipts over (under) expenditures		945	(1,024)				
Unencumbered cash, beginning of year		9,552	 10,497				
Unencumbered cash, end of year	\$	10,497	\$ 9,473				

### **BOND AND INTEREST FUND**

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

	Year ended June 30,							
			2011					
	2010	Actual	Budget	Variance favorable (unfavorable)				
Cash receipts: Taxes and shared revenue: Ad valorem property:								
Tax in process	\$ 258,989	\$ 4,058	\$ 3,463	\$ 595				
Current tax	4,870	286,192	276,067	10,125				
Delinquent tax	4,584	1,316	2,679	(1,363)				
Motor vehicle tax	12,910	11,500	11,446	54				
State sources:	·	•	•					
State aid - bond and interest	14,633							
Total cash receipts	295,986	303,066	\$ 293,655	\$ 9,411				
Expenditures:								
Principal	120,000	135,000	\$ 135,000	\$ -				
Interest	172,655	165,961	165,961	-				
Commission and postage			500	500				
Total expenditures	292,655	300,961	\$ 301,461	\$ 500				
Receipts over (under) expenditures	3,331	2,105						
Unencumbered cash, beginning of year	254,660	257,991						
Unencumbered cash, end of year	\$ 257,991	\$ 260,096						

# MINNEOLA RECREATION COMMISSION MINNEOLA, KANSAS

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

			Year ende	ed June	e 30,		
					2011		
	2010		Actual		Budget		ariance vorable avorable)
Cash receipts:							
Transfer from primary government Fees Donations Interest	\$	22,000 1,380 - 227	\$ 23,700 1,873 5,000 199	\$	25,000 8,500 - 300	\$	(1,300) (6,627) 5,000 (101)
Total cash receipts		23,607	 30,772	\$	33,800	\$	(3,028)
Expenditures: Baseball field improvements and							
maintenance '		295	505	\$	4,000	\$	3,495
Equipment and maintenance		90	8,592	·	14,000	·	5,408
Miscellaneous		1,636	1,287		24,560		23,273
Utilities		107	-		800		800
Administration fees		7,500	14,905		22,000		7,095
Minneola library		1,000	1,000		1,000		-
Activity fees		347	475		500		25
Uniforms, shirts and caps		3,248	655		4,000		3,345
Umpires		1,490	 2,370		2,000		(370)
Total expenditures		15,713	 29,789	\$	72,860	\$	43,071
Receipts over (under) expenditures Unencumbered cash, beginning		7,894	983				
of year		31,216	39,110				
Unencumbered cash, end of year	\$	39,110	\$ 40,093				

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL ALL NON-BUDGETED SPECIAL REVENUE FUNDS

Year ended June 30, 2011

	Textbook and student materials revolving			Contingency reserve		Gifts and Grants	
Cash receipts:							
Federal aid	\$	-	\$	-	\$	-	
Textbook rental fees and sales		17,585		-		-	
Donations and contributions		-		-		3,000	
Transfer from general fund		3,152		18,942			
Total cash receipts		20,737		18,942		3,000	
Expenditures:							
Instruction		9,747				3,615	
Receipts over (under) expenditures		10,990		18,942		(615)	
Unencumbered cash, beginning of year		17,762		188,223		7,461	
Prior year canceled encumbrances		3,600					
Unencumbered cash, end of year	\$	32,352	\$	207,165	\$	6,846	

ach	Rural education achievement program		Title II teacher quality		Title II Part D education technology		Title I		Total
\$	29,207	\$	9,347	\$	142	\$	42,024	\$	80,720
	-		-		-		-		17,585
	-		-		-		-		3,000 22,094
									22,004
	29,207		9,347		142		42,024		123,399
	29,207		9,347		142		42,024		94,082
	-, -						, -		- ,
	-		-		-		-		29,317
	-		-		-		-		213,446
	-		_		-		-		3,600
\$	-	\$		\$		\$		\$	246,363
									_

### **DISTRICT ACTIVITY FUNDS**

# STATEMENT OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH

Year ended June 30, 2011

<u>Fund</u>	uner	eginning ocumbered h balance	<u>r</u>	Cash eceipts	Ехр	enditures	uner	Ending scumbered h balance	encum and ac	standing brances ccounts able	Ending n balance
Athletics	\$	1,710	\$	22,368	\$	21,038	\$	3,040	\$	-	\$ 3,040
Quiz bowl		1,209		205		7		1,407		-	1,407
Music contest		4,794		2,258		2,020		5,032		-	5,032
Math contest		1,946		-		-		1,946		-	1,946
Plays/musical		1,937		-		-		1,937		-	1,937
Yearbook		18		2,380		2,295		103		-	103
Forensics		1,718		905				2,623			 2,623
Total district activity funds	\$	13,332	\$	28,116	\$	25,360	\$	16,088	\$		\$ 16,088

# **AGENCY FUNDS**

# STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS - ACTUAL

Year ended June 30, 2011

Fund	Beginning cash balance (deficit)		r	Cash eceipts	disb	Cash disbursements		Ending cash balance (deficit)	
Student organization funds:									
High school cheerleaders	\$	2,904	\$	1,458	\$	3,563	\$	799	
Junior high cheerleaders		533		-		-		533	
National Junior High									
Honor Society		639		311		597		353	
National Honor Society		1,273		1,002		921		1,354	
Student council		1,958		4,151		4,490		1,619	
Band organization		6,980		16,625		19,942		3,663	
Music organization		1,218		176		-		1,394	
Seniors		150		548		698		-	
Juniors		698		18,094		16,511		2,281	
Sophomores		2,762		12,081		10,863		3,980	
Graduated Senior Class - 2010				650				650	
Total student organization									
funds		19,115		55,096		57,585		16,626	
District clearing funds:									
High school activity fund resale		(4)		6,845		7,187		(346)	
Payroll clearing		8,028		6,672		6,056		8,644	
Total district clearing funds		8,024		13,517		13,243		8,298	
Total agency funds	\$	27,139	\$	68,613	\$	70,828	\$	24,924	

#### NOTES TO FINANCIAL STATEMENTS

June 30, 2011

#### A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies applied in the preparation of the accompanying financial statements is presented to assist the reader in understanding the District's financial statements, which are presented in conformity with the cash basis and budget laws of the State of Kansas. The financial statements and notes are the representation of the District's management, which is responsible for their integrity and objectivity. The amounts shown for 2010 in the accompanying financial statements are included, where practicable, only to provide a basis for comparison with 2011, and are not intended to present all information necessary for a fair presentation in accordance with the basis of accounting described below.

### 1. Reporting entity

U.S.D. No. 219 Minneola, Kansas is a municipal corporation governed by an elected seven-member board. The scope of the entity for financial reporting purposes is defined as those funds for which the governing body of the District has financial accountability. Financial accountability includes budgetary authority and fiscal management responsibility. Budgetary authority is defined as authority for final approval of budgetary appropriations and revisions. Fiscal management responsibility is control of the collection and disbursement of funds. These financial statements include all funds included in the District's legally adopted budget and trust funds controlled or administered by District employees in their capacity as District employees. These financial statements present U.S.D. No. 219 Minneola, Kansas (the primary government) and its component unit. The component unit is included in the District's reporting entity because of the significance of its operational and financial relationship with the District.

Discretely Presented Component Unit. The component unit section of these financial statements includes the financial data of the discretely presented component unit. This component unit is reported separately to emphasize that it is legally separate from the District. Four of the five members of the governing board of the Recreation Commission are appointed by the Board of Education.

Minneola Recreation Commission: The Recreation Commission oversees recreational activities. The recreation commission operates as a separate governing body but the USD levies the taxes for the recreation commission and the recreation commission has only the powers granted by statute, K.S.A. 12-1928. The recreation commission cannot purchase real property but can acquire real property by gift.

Complete financial statements of the Minneola Recreation Commission may be obtained as follows:

Minneola Recreation Commission c/o U.S.D #219 Minneola, Kansas 67865

### 2. Fund accounting

The accounts of the District are organized on the basis of funds. In governmental accounting a fund is designated as a sum of money or other resources segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations and constituting an independent fiscal and accounting entity.

District resources are allocated to and for individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

The following types of funds comprise the financial activities of the District for the year ended June 30, 2011:

#### **GOVERNMENTAL FUNDS**

#### General Funds

The general and supplemental general funds are used to account for all financial transactions not properly accounted for in another fund. They receive a greater variety and number of taxes and other general revenue than any other fund and finance a wider range of activities than any other fund.

### Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources which must be devoted to some special use as required by law or specific regulation.

#### Debt Service Funds

The debt service fund is used to account for the financing of long-term debt that is not otherwise financed from other revenue.

#### FIDUCIARY FUND

#### Trust and Agency Funds

Trust and agency funds are used to account for assets held by the District as a trustee or agent for individuals, private organizations and other governmental units.

# 3. Statutory basis of accounting

The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and expenditure is charged in the fund from which the transfer is made.

### 3. Statutory basis of accounting (continued)

The District has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the statutory basis of accounting.

# 4. <u>Departure from accounting principles generally accepted in the United States of America</u>

The basis of accounting described above results in a financial statement presentation which shows cash receipts, cash disbursements, cash and unencumbered cash balances, and expenditures compared to budget. A statement of net assets that would have shown non-cash assets such as receivables, inventories, and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance is not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings, and equipment owned by the municipality are not presented in the financial statements. Also, long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes, and compensated absences is not presented in the financial statements.

### 5. Budgetary information

Kansas statutes require that an annual operating budget be legally adopted for the general funds, special revenue funds (unless specifically exempted by statute), debt service funds, and enterprise funds. The statutes provide for the following sequence and timetable in adoption of the legal annual operating budget:

- a. Preparation of budget for the succeeding fiscal year on or before August 1st.
- b. Publication in local newspaper on or before August 5<sup>th</sup> of the proposed budget and notice of public hearing on the budget.
- c. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- d. Adoption of final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no budget amendments for the year ended June 30, 2011.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

### 5. <u>Budgetary information (continued)</u>

All legal annual operating budgets are prepared using the statutory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital project funds, agency funds and the following special revenue funds:

Textbook and Student Materials Revolving
Contingency Reserve
Rural Education Achievement Program
Title II Teacher Quality
Title II Part D Education Technology
Title I
Gifts and Grants
District Activity

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

### 6. Cash and Investments

The District pools cash resources of its various funds in order to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balance in the pooled cash accounts is available to meet current operating requirements. Cash in excess of current requirements is invested in interest-bearing deposits and disclosed as part of the District's investments. Unless specifically designated, all interest income is credited to funds designated by K.S.A. 72-6427.

#### 7. Ad valorem tax revenue

The determination of assessed valuation and the collection of property taxes for all political subdivisions in the State of Kansas is the responsibility of the various counties. The County Appraiser's Office annually determines assessed valuation and the County Clerk spreads the annual assessment on the tax rolls. Property taxes are levied by November 1 and a lien for all taxes shall attach on that same date until taxes are paid. One-half of the property taxes is due December 20 and distributed to the District by January 20, the second half is due May 10 and distributed to the District by June 5. The District Treasurer draws available funds from the County Treasurer's office at designated times throughout the year.

#### 8. Pension plan

Substantially all full-time employees are members of the State of Kansas Public Employees' Retirement System which is a cost-sharing multi-employer state-wide pension plan. The District's policy is to fund all pension costs accrued; such costs to be funded are determined annually by the system's actuary.

#### 9. Compensated absences

The District's policy is to recognize the costs of compensated absences when actually paid.

The District's policies regarding vacations permit the superintendent, full-time, and part-time non-certified staff the following maximum vacations respectively: One month, three weeks, and three weeks of four hour days. Unused vacation is paid upon termination or resignation. The superintendent earns two school days per year, non-cumulative for personal business. Unused personal days at the end of the year are added to the sick leave cumulative total. All employees earn ten days of sick leave per year with a maximum accumulation of sixty days. Upon termination or resignation from service with the District, all unused sick leave reverts to the District without any monetary payment to the employee. The District does not accrue compensated absences as the amounts thereof are not material in relationship to the financial statements taken as a whole. These costs are expensed as paid.

### 10. Section 125 plan

The District offers a section 125 flexible benefit plan to employees electing to participate. It is used for health insurance premiums, unreimbursed medical expense, dependent care expense, and other various insurance premiums. The plan is administered by an independent company.

#### 11. Estimates

In preparing the financial statements, management is required to make estimates and assumptions that affect the reported amounts and the disclosures at the date of the financial statements. Actual results could differ from those estimates.

#### 12. Other post employment benefits

As provided by K.S.A 12-5040, the District allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the District is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in these financial statements.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the District under this program.

### B. COMPLIANCE WITH KANSAS LAW

References made herein to the statutes are not intended as interpretations of law, but are offered for consideration to the Director of Accounts and Reports, the State Department of Education and interpretation by the legal representatives of the School District.

The cash basis law provided by K.S.A. 10-1113 prohibits the expenditures of funds in excess of available cash. The General Fund showed ending unencumbered cash deficit of \$143,065, as of June 30, 2011. This was a result of the State of Kansas not making its final payment until after the end of the fiscal year. The District was instructed by the State to expend the authorized budget for the year and the balance of the monies due to the District from the State of Kansas was received after the end of the fiscal year. K.S.A. 10-1116a exempts school districts from the cash basis law in this situation.

K.S.A. 72-6417 and K.S.A. 72-6434 require that districts receiving state aid in July for the previous fiscal year ended in June record and account for these funds as a receipt for the school year ending on the preceding June 30. The following schedules demonstrate compliance with these statutes:

# B. COMPLIANCE WITH KANSAS LAW (CONTINUED)

# **GENERAL FUND**

# STATEMENT OF STATUTORY RECEIPTS, EXPENDITURES AND BALANCES

Year ended June 30, 2011

	Statutory amounts	Budget	Variance favorable (unfavorable)		
Statutory receipts:					
Taxes and shared revenue:					
Ad valorem property:					
Tax in process	\$ 5,444	\$ 3,398	\$ 2,046		
Current tax	409,440	392,915	16,525		
Delinquent tax	1,902	4,195	(2,293)		
Federal aid:					
ARRA stabilization	38,778	38,778	-		
Education jobs	67,901	-	67,901		
State sources:					
State aid - general	1,371,744	1,471,763	(100,019)		
State aid - special education	175,292	245,000	(69,708)		
Mineral production tax	1,147	<del>-</del>	1,147		
Total statutory receipts	2,071,648	\$ 2,156,049	\$ (84,401)		
Expenditures and transfers subject					
to legal maximum budget:					
Instruction	831,799	\$ 801,279	\$ (30,520)		
Student support services	56,505	66,660	10,155		
Instructional support services	55,341	52,750	(2,591)		
General administration	135,399	138,600	3,201		
School administration	211,654	210,300	(1,354)		
Operations and maintenance	265,394	283,000	17,606		
Student transportation services	101,925	144,100	42,175		
Other supplemental services	45,939	45,360	(579)		
Operating transfers	367,693	414,000	46,307		
Adjustment to comply with					
legal maximum budget	-	(84,400)	(84,400)		
Total expenditures and					
transfers subject to					
legal maximum budget	2,071,649	\$ 2,071,649	\$ -		
Receipts over (under) expenditures	(1)				
Statutory balance, beginning of year	99				
Statutory balance, end of year	\$ 98				

# B. COMPLIANCE WITH KANSAS LAW (CONTINUED)

# SUPPLEMENTAL GENERAL FUND

# STATEMENT OF STATUTORY RECEIPTS, EXPENDITURES AND BALANCES

Year ended June 30, 2011

	Statutory amounts	Budget	Variance favorable (unfavorable)	
Statutory receipts: Taxes and shared revenue: Ad valorem property:				
Tax in process Current tax Delinquent tax Motor vehicle tax State sources:	\$ 7,297 467,701 2,209 20,168	\$ 6,227 451,173 4,817 20,576	\$ 1,070 16,528 (2,608) (408)	
State aid - supplemental general	82,810	83,081	(271)	
Total statutory receipts	580,185	\$ 565,874	\$ 14,311	
Expenditures and transfers subject to legal maximum budget: Instruction Operating transfers	323,650 253,749	\$ 353,400 224,000	\$ 29,750 (29,749)	
Total expenditures and transfers subject to legal maximum budget	577,399	\$ 577,400	\$ 1	
Receipts over (under) expenditures Statutory balance, beginning of year	2,786 35,675			
Statutory balance, end of year	\$ 38,461			

#### C. DEPOSITS AND INVESTMENTS

Policies. The District has no formal deposit and investment policies; however it does follow state statutes. K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds to have a main or branch bank in the county in which the District is located, or in an adjoining county if such institution has been designated as an official depository, and the banks to provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the District's deposits in financial institutions to be entirely covered by federal depository insurance, by a corporate surety bond, or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka.

K.S.A. 12-1675 limits the District's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. Additionally, K.S.A. 10-131(a)(6) authorizes the District to invest proceeds of bonds in obligations of the Federal National Mortgage Association, Federal Home Loan Banks, or the Federal Home Loan Mortgage Corporation. State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk - deposits. Custodial credit risk is the risk that, in the event of a bank failure, the Government's deposits may not be returned to it. At year-end the carrying amount of the District's deposits, including certificates of deposit, was \$1,277,151. The bank balance was \$1,579,317. Of the bank balance, \$274,069 was covered by FDIC insurance; \$1,305,248 was collateralized by pledged securities held under joint custody receipts issued by a third-party bank in the District's name.

#### D. LONG-TERM DEBT

Changes in long-term liabilities for the District for the year ended June 30, 2011, were as follows:

<u>lssue</u>	Balance beginning of year	Additions	_	eductions/ et change	Balance end of year	 Interest paid
General obligation bonds: High School Series 2004 Issued May 3, 2004 In the amount of \$3,950,000 At interest rates of 4.0% to 5.6% Maturing September 1, 2024	\$3,550,000	\$ -	\$	135,000	\$3,415,000	\$ 165,961
Voluntary early retirement	22,746			8,037	14,709	 
Total long-term debt	\$3,572,746	<u>\$ -</u>	\$	143,037	\$3,429,709	\$ 165,961

#### D. LONG-TERM DEBT (CONTINUED)

Current maturities of general obligation bonds and interest for the next five years and in five year increments through maturity are as follows:

	Principal	Interest	Total
	<u>due</u>	due	due
2012	145,000	158,611	303,611
2013	160,000	151,605	311,605
2014	175,000	144,818	319,818
2015	190,000	137,145	327,145
2016	200,000	128,660	328,660
2017-2021	1,230,000	486,365	1,716,365
2022-2026	1,315,000	136,515	1,451,515
Total	\$ 3,415,000	\$ 1,343,719	\$ 4,758,719

### E. DEFINED BENEFIT PENSION PLAN

Plan description. The District participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A 74-4901, et seq. KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S. Kansas; Topeka, KS 66603-380), at the following website <a href="http://da.state.ks.us/ar/muniserv/AuditorInfo.htm">http://da.state.ks.us/ar/muniserv/AuditorInfo.htm</a> or by calling 1-888-275-5737).

Funding Policy. K.S.A. 74-4919 and 74-49,210 establishes the KPERS member-employee contribution rate at 4% and 6% respectively of covered salary. Member-employees' contributions are withheld by their employer and paid to KPERS according to the provisions of section 414(h) of the Internal Revenue Code. The State of Kansas is required to contribute the remaining amount necessary to achieve the actuarially determined contribution rate. The State's contribution rate was 9.17% for July 1, 2010 through June 30, 2011 of the covered payroll. These contribution requirements are established by KPERS and are periodically revised. Kansas' contributions to KPERS for all Kansas public school employees for the years ending June 30, 2011, 2010, and 2009 were \$253,834,044, \$248,468,186, and \$242,277,363 respectively, equal to the required contributions for each year. The amounts attributable to the district for the years ending June 30, 2011, 2010 and 2009 were \$100,279, \$118,268 and \$122,101.

#### F. INTERFUND TRANSFERS

Recurring annual transfers between budgetary funds for the purpose of shifting resources from the fund legally required to receive the revenue to the fund authorized to expend the revenue are operating transfers. Operating transfers as authorized by K.S.A. 72-6428 and 72-6433 were as follows:

<u>From</u>	<u>Amount</u>	<u>To</u>
General fund Supplemental general fund	\$ 5,454 175,972 394 163,779 3,152 18,942 8,000 100,000 14,000 131,749	Professional development fund Special education fund Vocational education fund At-Risk fund Textbook fund Contingency reserve fund Driver training fund Food service fund Professional development fund Special education fund

\$ 621,442

Transfers to component units as authorized by K.S.A. 12-1928 were as follows:

<u>From</u>	<u>Amount</u>	<u>To</u>
Recreation fund	<u>\$ 23,700</u>	Minneola Recreation Commission

#### G. CONTINGENCIES

The District receives significant financial assistance from numerous federal and state governmental agencies in the form of grants and state pass through aid. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the District at June 30, 2011.

#### H. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions, injuries to employees; natural disasters; and medical needs of employees. The District purchases commercial insurance to cover health, property, liability and worker's compensation claims. There have been no significant reductions in coverage from the prior year. Settled claims from these risks have not exceeded coverage in any of the past three years.

#### I. VOLUNTARY EARLY RETIREMENT PLAN

The School Board has adopted a policy that allows certified personnel to voluntarily elect to retire early. Qualifying personnel must be a current employee of the district, have at least fifteen years of service with the District, and must meet the KPERS Retirement Qualification. The annual rate of retirement compensation is fifteen percent of the retiree's final base salary for a maximum of five years. All benefits terminate when the retiree reaches age sixty-five. The liability at year end is disclosed in the long-term debt footnote disclosure.

# J. SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 28, 2011, the date on which the financial statements were available to be used. Management's evaluation concluded that there are no subsequent events that are required to be recognized or disclosed in these financial statements.